ADDISON TOWNSHIP PUBLIC LIBRARY BOARD

MEETING MINUTES Tuesday, October 20, 2026 @ 7:00 p.m.

Call to Order: The Library Board President called the meeting to order at 7:02 PM, in the Addison Township Public Library, 1400 Rochester Rd, Leonard, MI 48367

Board Members Present: J. Baldiga - Yes, A. Chindris - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes.

Pledge of Allegiance

Approval of Agenda:

MOTION: J. Baldiga moved to accept the agenda as presented. 2nd by A Coulombe. All in favor, none opposed, motion carried.

Call to Audience:

Consent Agenda:

- Approval of September 15, 2026 meeting minutes
- Approval of September 2026 bills and expenses as paid

MOTION: J. Elsarelli moved to accept the Consent Agenda as presented. 2nd by J. Baldiga. All in favor, none opposed, motion carried.

Financial Report:

- 2024 Tax filing penalty

MOTION: J. Baldiga moved to transfer $188k of unallocated fund balance into the new building funds account. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes,; All in favor, none opposed, motion carried.

MOTION: J. Baldigai moved to accept the Financial report as presented. 2nd. By J. Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes,; All in favor, none opposed, motion carried.

Director's Report:

MOTION: J. Elsarelli moved to accept the Director's Report as presented. 2nd by W. Pack. All in favor, none opposed, motion carried.

DRAFT

Committee Reports:

New Building:

- Progress update
- Approval of Sign Concept

  MOTION: J. Elsarelli moved to authorize J. Baldiga to contract the building sign (lettering) with a budget not to exceed $4k. 2nd by J. Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes.; All in favor, none opposed, motion carried.

- Approval of Landscaping plan
  MOTION: J. Newby moved to authorize J. Baldiga to contract the tree planting, lawn seeding and native meadow seeding with a budget not to exceed $40k. 2nd by A. Coulombe. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes.; All in favor, none opposed, motion carried.

Policy:

- Tuition reimbursement for staff
  Discussion: Trustee A. Chindris presented an overview of Library continuing education and tuition reimbursement policies.

Finance:

Capital:

Director Evaluation:

Discussion: To be completed by december

Communications:

Old Business:

- 2027 Budget Review

  Discussion: Edits to 2027 Budget; Add $5k for lawn care - pulled from Payroll, Add $900 to Storage - pulled from contingency, leaving $4,300 for contingency.
  MOTION: W. Pack moved to accept the 2027 budget with discussed changes. 2nd by J. Newby. Roll call vote: J. Baldiga - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes, A. Coulombe - absent.; All present in favor, none opposed, motion carried.

- SE Michigan Rural Library Grant Project Status

New Business:

Public Forum:

Next Meeting: November 17, 2026 @ 7:00 p.m. (unless otherwise posted)

Adjournment:

DRAFT

MOTION: J. Elsarelli moved to adjourn the meeting at 8:43PM, 2nd by W. Pack. All in favor, none opposed, motion carried.

DRAFT