ADDISON TOWNSHIP PUBLIC LIBRARY BOARD

MEETING AGENDA Tuesday, November 17, 2026 @ 7:00 p.m.

Call to Order:

Board Members Present:

Pledge of Allegiance

Approval of Agenda:

Call to Audience:

Consent Agenda:

- Approval of October 20, 2026 meeting minutes
- Approval of October 2026 bills and expenses as paid

Financial Report:

- 2024 Tax filing penalty
- Quarterly transfer from LGIP for operations

Director's Report:

Committee Reports:

New Building:

- Building progress update
- Signage for building
- Landscaping

Policy:

Finance:

Capital:

Director Evaluation:

Communications:

Old Business:

- SE Michigan Rural Library Grant Project Status

New Business:

- Board member officer nominations (President, Vice President, Treasurer, and Secretary)
- Public Notice for 2027 regular scheduled meetings

Public Forum:

Next Meeting: January 19, 2027 @ 7:00 p.m. (unless otherwise posted)

Adjournment:

ADDISON TOWNSHIP PUBLIC LIBRARY BOARD

MEETING MINUTES Tuesday, October 20, 2026 @ 7:00 p.m.

Call to Order: The Library Board President called the meeting to order at 7:02 PM, in the Addison Township Public Library, 1400 Rochester Rd, Leonard, MI 48367

Board Members Present: J. Baldiga - Yes, A. Chindris - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes.

Pledge of Allegiance

Approval of Agenda:

MOTION: J. Baldiga moved to accept the agenda as presented. 2nd by A Coulombe. All in favor, none opposed, motion carried.

Call to Audience:

Consent Agenda:

- Approval of September 15, 2026 meeting minutes
- Approval of September 2026 bills and expenses as paid

MOTION: J. Elsarelli moved to accept the Consent Agenda as presented. 2nd by J. Baldiga. All in favor, none opposed, motion carried.

Financial Report:

- 2024 Tax filing penalty

MOTION: J. Baldiga moved to transfer $188k of unallocated fund balance into the new building funds account. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes,; All in favor, none opposed, motion carried.

MOTION: J. Baldigai moved to accept the Financial report as presented. 2nd. By J. Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes,; All in favor, none opposed, motion carried.

Director's Report:

MOTION: J. Elsarelli moved to accept the Director's Report as presented. 2nd by W. Pack. All in favor, none opposed, motion carried.

DRAFT

Committee Reports:

New Building:

- Progress update
- Approval of Sign Concept

  MOTION: J. Elsarelli moved to authorize J. Baldiga to contract the building sign (lettering) with a budget not to exceed $4k. 2nd by J. Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes.; All in favor, none opposed, motion carried.

- Approval of Landscaping plan
  MOTION: J. Newby moved to authorize J. Baldiga to contract the tree planting, lawn seeding and native meadow seeding with a budget not to exceed $40k. 2nd by A. Coulombe. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes.; All in favor, none opposed, motion carried.

Policy:

- Tuition reimbursement for staff
  Discussion: Trustee A. Chindris presented an overview of Library continuing education and tuition reimbursement policies.

Finance:

Capital:

Director Evaluation:

Discussion: To be completed by December

Communications:

Old Business:

- 2027 Budget Review

  Discussion: Edits to 2027 Budget; Add $5k for lawn care - pulled from Payroll, Add $900 to Storage - pulled from contingency, leaving $4,300 for contingency.
  MOTION: W. Pack moved to accept the 2027 budget with discussed changes. 2nd by J. Newby. Roll call vote: J. Baldiga - Yes, J. Elsarelli - Yes, J. Newby - Yes, A. Chindris - Yes, A. Coulombe - absent.; All present in favor, none opposed, motion carried.

- SE Michigan Rural Library Grant Project Status

New Business:

Public Forum:

Next Meeting: November 17, 2026 @ 7:00 p.m. (unless otherwise posted)

Adjournment:

DRAFT

MOTION: J. Elsarelli moved to adjourn the meeting at 8:43PM, 2nd by W. Pack. All in favor, none opposed, motion carried.

DRAFT

Addison Township Public Library
Expenses by Vendor Summary
October 2026

	Oct 26	
Adobe	21.19	Dues & Subscriptions
Amanda Figurski	200.00	Building Repairs & Maintenance
Amazon.com	411.88	Collection Development & Supplies
Andrew Kercher	250.00	Programming
Bank PayPal & Square Fees	2.32	Square Fees
CertaSite	183.95	Security/Fire Monitoring
Cintas	43.62	Building Repairs & Maintenance
CivicPlus LLC	250.00	Website Support Design Develop
Dawn Lamsa CPA PLLC	900.00	Accountant
Demco	114.86	Supplies
DTE Energy	312.00	Utilities
Emma Corbeil	26.48	Supplies Reimbursement
Escape Room Novi	328.50	Programming
Gerylann McBride	43.10	Programming
Ingram Library Service	1,376.87	Collection Development
Josh Hibdon	-75.00	Programming - voided check
Kajawa	87.00	Building Repairs & Maintenance
Kanopy	16.00	Streaming Services
Manny's Mall	1,600.00	Rent
Midwest Tape LLC (Hoopla)	637.83	Streaming Services
Payroll Expenses	9,524.88	Wages & Payroll Taxes
Prestige Storage	231.20	Rent Storage
QuickBooks Payroll Service	51.94	Payroll Fee
Shoreline Investment Services, Inc	59.95	Security/Fire Monitoring
The Library Network	8,350.31	Voip/Shared Automation/Telecommunications
U.S. Bank Equipment Finance	220.06	Printing & Reproduction
TOTAL OPERATIONS	**25,168.94**	

	Oct 26	
AKA Electric LLC	1,630.00	Electrical
Egress Solutions Inc	6,200.00	Egress Solutions
FMG Concrete Cutting	2,890.00	HVAC (Heating & Cooling)
Oakland Heating & Cooling	3,847.00	HVAC (Heating & Cooling)
Signs by Crannie	1,913.47	Signage
South East Commercial Inc	20,683.60	Misc/Mgt Fees/Masonry Siding/Doors Frames Hrdwr
TOTAL NEW BUILDING FUND	**37,164.07**	

TOTAL	**62,333.01**

Addison Township Public Library
Balance Sheet
As of October 31, 2026

	Oct 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Local Gov. Invest. Pool	555,583.86
LGIP Fds Allocated New Bldg	-188,150.54
Oxford Checking-9518	35,733.73
Oxford Savings-1959	51,308.10
Petty Cash 1	274.84
Total Checking/Savings	454,749.99
Total Current Assets	454,749.99
TOTAL ASSETS	**454,749.99**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-315.00
Total Accounts Payable	-315.00
Other Current Liabilities	
Accounts Payable Other	315.00
Payroll Liabilities	377.49
Total Other Current Liabilities	692.49
Total Current Liabilities	377.49
Total Liabilities	377.49
Equity	
Fund Balance Unassigned	389,550.27
Net Income	64,822.23
Total Equity	454,372.50
TOTAL LIABILITIES & EQUITY	**454,749.99**

Addison Township Public Library - New Building Fund
Balance Sheet
As of October 31, 2026

	Oct 31, 26
ASSETS	
Current Assets	
Checking/Savings	
New Building Fund Checking-7232	234.48
New Building Fund Savings-0180	125,201.53
LGIP Funds Alloc to New Bldg	188,150.54
Total Checking/Savings	313,586.55
Total Current Assets	313,586.55
TOTAL ASSETS	**313,586.55**
LIABILITIES & EQUITY	
Equity	
Assigned-New Bldg Fund Balance	648,611.64
Unrestricted Net Assets	-166,295.92
Net Income	-168,729.17
Total Equity	313,586.55
TOTAL LIABILITIES & EQUITY	**313,586.55**

Addison Township Public Library
Transactions by Account
As of October 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Local Gov. Invest. Pool							603,572.77
Dep...	10/01/2026			Deposit	-SPLIT-	2,011.09	605,583.86
Tran...	10/06/2026			Funds Transfer	Oxford Savings-1959	-50,000.00	555,583.86
Total Local Gov. Invest. Pool						-47,988.91	555,583.86
LGIP Fds Allocated New Bldg							-150.04
Dep...	10/01/2026			Deposit	Local Gov. Invest. Pool	-0.50	-150.54
Gen...	10/27/2026	CPA18		To allocate per board net asset excess to new bldg	New building development	-188,000.00	-188,150.54
Total LGIP Fds Allocated New Bldg						-188,000.50	-188,150.54
Oxford Checking-9518							39,853.50
Check	10/02/2026	DD48...	Ingram Library Service		Collection development	-101.64	39,751.86
Check	10/02/2026	DD48...	Amazon.com		Supplies	-21.19	39,730.67
Check	10/02/2026	DD48...	Amazon.com		Supplies	-21.18	39,709.49
Dep...	10/03/2026			Deposit	-SPLIT-	40.00	39,749.49
Dep...	10/03/2026			Deposit	Direct Library Income	30.00	39,779.49
Check	10/05/2026	DD48...	Ingram Library Service		Collection development	-208.11	39,571.38
Liabi...	10/06/2026	E-pay	Oxford Bank	38-2567933 QB Tracking # 859386526	-SPLIT-	-1,720.80	37,850.58
Liabi...	10/06/2026	DD48...	State of Michigan	38-2567933	Payroll Liabilities	-1,330.11	36,520.47
Check	10/06/2026	DD48...	Dawn Lamsa CPA PLLC		Accountant	-900.00	35,620.47
Check	10/06/2026	DD48...	Manny's Mall		Rent	-1,600.00	34,020.47
Check	10/06/2026	DD48...	The Library Network		Telecommunications	-1,009.10	33,011.37
Check	10/06/2026	DD48...	Cintas		General Bldg Repairs & Ma...	-14.54	32,996.83
Check	10/06/2026	DD48...	Kanopy		Streaming Services	-16.00	32,980.83
Check	10/06/2026	DD48...	Midwest Tape LLC (Hoopla)		Streaming Services	-637.83	32,343.00
Tran...	10/06/2026			Funds Transfer	Oxford Savings-1959	20,000.00	52,343.00
Check	10/06/2026	DD48...	Amazon.com		Collection development	-20.90	52,322.10
Liabi...	10/07/2026		QuickBooks Payroll Service	Adjusted for voided paycheck(s)	Direct Deposit Liabilities	-3,385.42	48,936.68
Payc...	10/08/2026	DD91...	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Emma C Corbeil	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Laura P Johnson	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Scott M Nolan	Direct Deposit	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Annabelle R Meldrum	VOID: Direct Deposit Payroll Service funds recov...	-SPLIT-	0.00	48,936.68
Payc...	10/08/2026	DD91...	Jennie Y Sigelko	VOID: Direct Deposit Payroll Service funds recov...	-SPLIT-	0.00	48,936.68
Check	10/10/2026	DD48...	Amazon.com		Collection development	-19.96	48,916.72
Check	10/12/2026	13028	Amanda Figurski		General Bldg Repairs & Ma...	-100.00	48,816.72
Check	10/13/2026	13029	Andrew Kercher		Programming	-250.00	48,566.72
Check	10/14/2026	DD48...	Shoreline Investment Ser...		Security/Fire Monitoring	-59.95	48,506.77
Check	10/16/2026	DD48...	QuickBooks Payroll Service		Quickbooks Fees	-51.94	48,454.83
Check	10/16/2026	DD48...	Adobe		Dues and Subscriptions	-21.19	48,433.64
Check	10/16/2026	DD48...	Cintas		General Bldg Repairs & Ma...	-29.08	48,404.56
Check	10/16/2026	DD48...	Amazon.com		Collection development	-22.00	48,382.56
Check	10/16/2026	DD48...	Amazon.com		Collection development	-39.91	48,342.65
Check	10/16/2026	DD48...	Ingram Library Service		Collection development	-494.49	47,848.16
Check	10/16/2026	DD48...	Amazon.com		Supplies	-5.50	47,842.66
Check	10/16/2026	DD48...	Amazon.com		Supplies	-28.96	47,813.70
Check	10/19/2026	DD48...	Amazon.com		Collection development	-63.52	47,750.18
Check	10/20/2026	DD48...	Prestige Storage		Storage Expense	-231.20	47,518.98
Check	10/20/2026	DD48...	DTE Energy		Utilities	-123.00	47,395.98
Check	10/20/2026	DD48...	DTE Energy		Utilities	-114.00	47,281.98
Check	10/20/2026	DD48...	DTE Energy		Utilities	-75.00	47,206.98
Check	10/20/2026	DD48...	Ingram Library Service		Collection development	-322.79	46,884.19
Check	10/20/2026	DD48...	The Library Network		-SPLIT-	-7,341.21	39,542.98
Gen...	10/20/2026	CPA2...	Josh Hibdon	Reverse of GJE CPA24 -- For CHK 13138 voided...	Programming	75.00	39,617.98
Check	10/20/2026	DD48...	Amazon.com		Collection development	-16.50	39,601.48
Check	10/20/2026	DD48...	U.S. Bank Equipment Fin...		Printing and Reproduction	-220.06	39,381.42
Check	10/20/2026	DD48...	CivicPlus LLC		Website Support Design D...	-250.00	39,131.42
Check	10/20/2026	DD48...	Kajawa		General Bldg Repairs & Ma...	-87.00	39,044.42
Check	10/20/2026	DD48...	Demco		Supplies	-114.86	38,929.56
Liabi...	10/21/2026		QuickBooks Payroll Service	Created by Payroll Service on 10/19/2026	Direct Deposit Liabilities	-3,890.98	35,038.58
Payc...	10/22/2026	DD91...	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	35,038.58
Payc...	10/22/2026	DD91...	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	35,038.58
Payc...	10/22/2026	DD92...	Emma C Corbeil	Direct Deposit	-SPLIT-	0.00	35,038.58
Payc...	10/22/2026	DD92...	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	35,038.58
Payc...	10/22/2026	DD92...	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	35,038.58
Payc...	10/22/2026	DD92...	Laura P Johnson	Direct Deposit	-SPLIT-	0.00	35,038.58
Payc...	10/22/2026	DD92...	Scott M Nolan	Direct Deposit	-SPLIT-	0.00	35,038.58
Payc...	10/22/2026	DD92...	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	35,038.58
Check	10/23/2026	DD48...	Amazon.com		Collection development	-24.72	35,013.86
Check	10/23/2026	DD48...	Ingram Library Service		Collection development	-249.84	34,764.02
Check	10/23/2026	13030	Amanda Figurski		General Bldg Repairs & Ma...	-100.00	34,664.02
Check	10/25/2026	DD48...	Amazon.com		Dues and Subscriptions	-147.34	34,516.68
Liabi...	10/26/2026	E-pay	Oxford Bank	38-2567933 QB Tracking # 510008230	-SPLIT-	-1,870.99	32,645.69
Check	10/26/2026	DD48...	CertaSite		Security/Fire Monitoring	-183.95	32,461.74
Check	10/28/2026	13031	Escape Room Novi		Programming	-328.50	32,133.24
Dep...	10/28/2026			Deposit	Collection development	19.80	32,153.04
Dep...	10/31/2026			Deposit	Interest Income	2.09	32,155.13
Dep...	10/31/2026			Deposit	-SPLIT-	44.00	32,199.13
Dep...	10/31/2026			Deposit	-SPLIT-	3,459.19	35,658.32
Dep...	10/31/2026			Deposit	-SPLIT-	75.41	35,733.73
Total Oxford Checking-9518						-4,119.77	35,733.73

Addison Township Public Library
Transactions by Account
As of October 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Oxford Savings-1959							21,306.13
Tran...	10/06/2026			Funds Transfer	Oxford Checking-9518	-20,000.00	1,306.13
Tran...	10/06/2026			Funds Transfer	Local Gov. Invest. Pool	50,000.00	51,306.13
Dep...	10/31/2026			Deposit	Interest Income	1.97	51,308.10
Total Oxford Savings-1959						30,001.97	51,308.10
Petty Cash 1							274.97
Dep...	10/03/2026			Deposit	Oxford Checking-9518	4.85	279.82
Dep...	10/19/2026			Deposit	-SPLIT-	45.30	325.12
Check	10/19/2026	223	Gerylann McBride2		Programming	-43.10	282.02
Check	10/19/2026	224	Emma Corbeil		Supplies	-26.48	255.54
Dep...	10/31/2026			Deposit	Oxford Checking-9518	19.30	274.84
Total Petty Cash 1						-0.13	274.84
TOTAL						**-210,107.34**	**454,749.99**

Addison Township Public Library - New Building Fund
Transactions by Account
As of October 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
New Building Fund Checking-7232							198.55
Transfer	10/26/2026			Funds Transfer	New Building Fund Savings-0180	37,200.00	37,398.55
Check	10/26/2026	pymt...	AKA Electric LLC		Electrical	-1,630.00	35,768.55
Check	10/26/2026	pymt...	Egress Solutions Inc		Egress Solutions	-6,200.00	29,568.55
Check	10/27/2026	pymt...	Signs by Crannie		Signage	-1,913.47	27,655.08
Check	10/27/2026	pymt...	Oakland Heating &...		HVAC (Heating & Cooling)	-3,847.00	23,808.08
Check	10/27/2026	pymt...	FMG Concrete Cut...		HVAC (Heating & Cooling)	-2,890.00	20,918.08
Check	10/27/2026	pymt...	South East Comme...		-SPLIT-	-20,683.60	234.48
Total New Building Fund Checking-7232						35.93	234.48
New Building Fund Savings-0180							162,316.82
Deposit	10/22/2026			Deposit	Interest Income	84.71	162,401.53
Transfer	10/26/2026			Funds Transfer	New Building Fund Checking-72...	-37,200.00	125,201.53
Total New Building Fund Savings-0180						-37,115.29	125,201.53
LGIP Funds Alloc to New Bldg							150.04
Genera...	10/01/2026	CPA5		To record allocated interest from LGIP	Interest Income	0.50	150.54
Genera...	10/26/2026	CPA6		To record operating fds allocate new bldg per bo...	Operating Inc Allocated to Bldg	188,000.00	188,150.54
Total LGIP Funds Alloc to New Bldg						188,000.50	188,150.54
TOTAL						**150,921.14**	**313,586.55**

Addison Township Public Library
Profit & Loss Budget vs. Actual
January through October 2026

	TOTAL			
	Oct 26	Jan - Oct 26	Budget	% of Budget
Ordinary Income/Expense				
Income				
Direct Library Income	229.53	2,156.40	2,000.00	107.82%
Donations	10.20	150.10	500.00	30.02%
Donation Mobile Collection	0.00	1,050.00	0.00	100.0%
Grant - Outdoor Learning/Comm	0.00	86,950.00	0.00	100.0%
Insurance Group Dividend	0.00	154.65	100.00	154.65%
Interest Income	2,014.65	19,033.80	6,000.00	317.23%
Library Millage-Dedicated 1984	0.00	266,072.25	266,000.00	100.03%
Library Millage-Addtl 2024-33	0.00	99,942.56	100,000.00	99.94%
Penal fines	0.00	9,674.03	9,300.00	104.02%
State aid	3,446.24	6,800.10	6,700.00	101.49%
TLN Reimbursement (E-Rate)	0.00	2,791.19	2,600.00	107.35%
Total Income	5,700.62	494,775.08	393,200.00	125.83%
Gross Profit	5,700.62	494,775.08	393,200.00	125.83%
Expense				
Accesibility Desk Grant Exp	0.00	10,000.00	0.00	100.0%
Advertising/Marketing	0.00	0.00	3,000.00	0.0%
Bank, Paypal & Square Fees	2.32	124.29	300.00	41.43%
Building Repair & Maintenance				
General Bldg Repairs & Maint	330.62	3,247.32	8,000.00	40.59%
Snow Removal	0.00	6,202.50	10,000.00	62.03%
Total Building Repair & Maintenance	330.62	9,449.82	18,000.00	52.5%
Collection development	1,564.58	16,306.50	23,000.00	70.9%
Dues and Subscriptions	168.53	479.23	800.00	59.9%
Equipment & Furniture	0.00	17,955.23	26,000.00	69.06%
Insurance	0.00	882.00	11,000.00	8.02%
File Digitization	0.00	0.00	7,500.00	0.0%
Miscellaneous	0.00	28.82	500.00	5.76%
New building development	188,000.00	188,000.00		
Payroll Expenses	9,524.88	92,796.79	158,000.00	58.73%
Printing and Reproduction	220.06	2,387.85	2,500.00	95.51%
Professional Fees				
Accountant	900.00	9,000.00	10,800.00	83.33%
Audit	0.00	0.00	4,000.00	0.0%
Legal Fees	0.00	0.00	4,500.00	0.0%
Total Professional Fees	900.00	9,000.00	19,300.00	46.63%
Programming	546.60	6,360.76	9,500.00	66.96%
Quickbooks Fees	51.94	1,484.00	3,000.00	49.47%
Rent	1,600.00	16,000.00	19,200.00	83.33%
Security/Fire Monitoring	243.90	843.50	1,000.00	84.35%
Staff development	0.00	1,801.50	3,000.00	60.05%
Streaming Services	653.83	5,697.88	9,000.00	63.31%

Addison Township Public Library
Profit & Loss Budget vs. Actual
January through October 2026

	TOTAL			
	Oct 26	Jan - Oct 26	Budget	% of Budget
Storage Expense	231.20	2,205.40	2,200.00	100.25%
Supplies	218.17	2,321.25	6,000.00	38.69%
The Library Network				
Ancestry.com	0.00	1,598.00	1,700.00	94.0%
Delivery	0.00	0.00	1,500.00	0.0%
Download Destination	0.00	3,726.85	4,000.00	93.17%
Equipment	0.00	0.00	3,000.00	0.0%
Miscellaneous	0.00	0.00	1,000.00	0.0%
Shared Automation System	7,239.27	28,217.82	27,000.00	104.51%
Technology Services	0.00	0.00	1,000.00	0.0%
Telecommunications	1,009.10	4,306.40	7,500.00	57.42%
Voip Telephone	101.94	1,120.20	1,300.00	86.17%
Total The Library Network	8,350.31	38,969.27	48,000.00	81.19%
Utilities	312.00	4,659.76	8,000.00	58.25%
Website Support Design Develop	250.00	2,199.00	3,000.00	73.3%
Total Expense	213,168.94	429,952.85	381,800.00	112.61%
Net Ordinary Income	-207,468.32	64,822.23	11,400.00	568.62%
Other Income/Expense				
Other Expense				
Contingency	0.00	0.00	11,400.00	0.0%
Total Other Expense	0.00	0.00	11,400.00	0.0%
Net Other Income	0.00	0.00	-11,400.00	0.0%
Net Income	**-207,468.32**	**64,822.23**	**0.00**	**100.0%**

Addison Township Public Library - New Building Fund
Profit & Loss Budget vs. Actual
January through October 2026

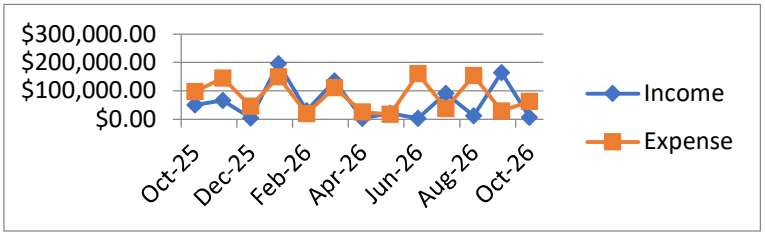
	TOTAL			
	Oct 26	Jan - Oct 26	Budget	% of Budget
Ordinary Income/Expense				
Income				
Brick Fundraiser	0.00	378.04	0.00	100.0%
Building Fund Donations	0.00	8.00	0.00	100.0%
Interest Income	85.21	6,830.40	5,000.00	136.61%
Operating Inc Allocated to Bldg	188,000.00	188,000.00	0.00	100.0%
Performance Agreement Refund	0.00	158,747.00	169,746.00	93.52%
Prior Years Capital for Bldg	0.00	0.00	482,315.72	0.0%
Total Income	188,085.21	353,963.44	657,061.72	53.87%
Expense				
General Project Costs				
Construction Mgmt Fees	1,678.60	25,224.59	0.00	100.0%
Design & Engineering	0.00	7,500.00	3,885.00	193.05%
Miscellaneous Project Expenses	250.00	5,745.55	0.00	100.0%
Permits & Inspections	0.00	1,282.83	2,429.60	52.8%
Total General Project Costs	1,928.60	39,752.97	6,314.60	629.54%
Site Development				
Earthwork/Agg Base (Site Work)	0.00	38,292.60	70,139.10	54.6%
Landscaping	0.00	0.00	40,000.00	0.0%
Pavement (Asphalt)	0.00	87,600.00	175,000.00	50.06%
Sanitary Sewer (Septic)	0.00	1,799.00	1,799.00	100.0%
Demolition/Site Clearing	0.00	525.00	980.00	53.57%
Soil Erosion Sediment Ctrl-SESC	0.00	0.00	787.50	0.0%
Water Distribution (Well)	0.00	14,020.00	15,800.00	88.73%
Total Site Development	0.00	142,236.60	304,505.60	46.71%
Building Construction				
Acoustic Ceiling	0.00	0.00	17,900.00	0.0%
Building Insulation	0.00	0.00	21,008.00	0.0%
Concrete Flatwork	0.00	37,754.00	59,670.00	63.27%
Concrete Foundations	0.00	19,870.00	3,749.50	529.94%
Doors/Frames/Hardware	385.00	5,625.00	20,000.00	28.13%
Drywall	0.00	11,629.72	39,000.00	29.82%
Electrical	1,630.00	38,620.00	68,145.95	56.67%
Egress Solutions	6,200.00	24,800.00	20,000.00	124.0%
Finish Carpentry	0.00	0.00	6,632.32	0.0%
Fire Extinguishers & Cabinets	0.00	0.00	300.00	0.0%
Flooring	0.00	0.00	24,000.00	0.0%
Hard Tile	0.00	0.00	14,000.00	0.0%
HVAC (Heating & Cooling)	6,737.00	84,237.00	67,950.00	123.97%
Lumber Package	0.00	0.00	42,970.73	0.0%
Masonry & Siding	18,370.00	44,811.85	98,113.64	45.67%
Millwork & Cabinets	0.00	0.00	15,000.00	0.0%
Painting	0.00	0.00	20,000.00	0.0%

Addison Township Public Library - New Building Fund
Profit & Loss Budget vs. Actual
January through October 2026

	TOTAL			
	Oct 26	Jan - Oct 26	Budget	% of Budget
Plumbing	0.00	13,500.00	50,900.00	26.52%
Roofing	0.00	937.00	19,678.00	4.76%
Rough Framing	0.00	17,660.00	41,130.72	42.94%
Signage	1,913.47	1,913.47	4,000.00	47.84%
Storefront Glass & Glazing	0.00	39,345.00	8,875.00	443.32%
Toilet & Partitions	0.00	0.00	8,800.00	0.0%
Windows	0.00	0.00	17,450.00	0.0%
Total Building Construction	35,235.47	340,703.04	689,273.86	49.43%
Total Expense	37,164.07	522,692.61	1,000,094.06	52.26%
Net Ordinary Income	150,921.14	-168,729.17	-343,032.34	49.19%
Net Income	**150,921.14**	**-168,729.17**	**-343,032.34**	**49.19%**

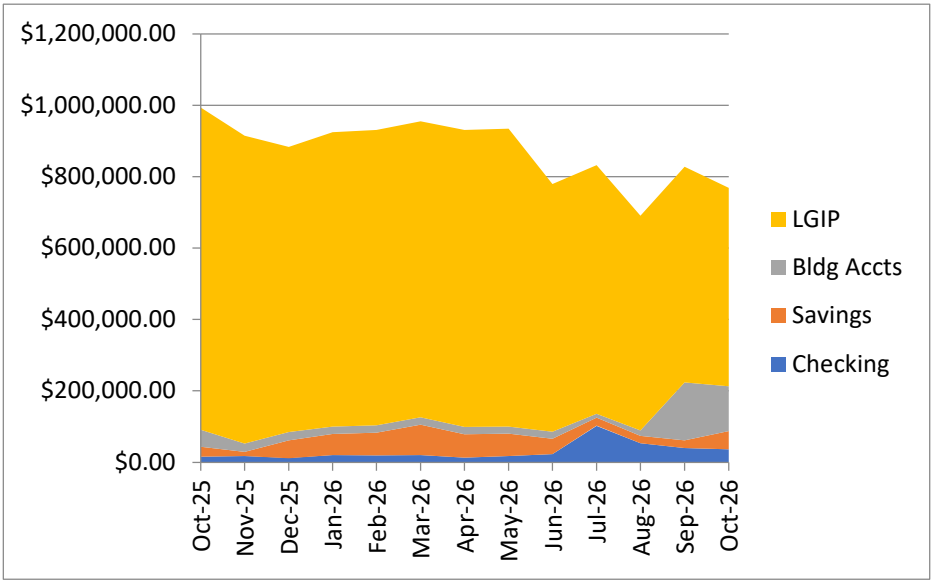
October Income/Expense Snapshot (Operating and New Bldg Fd)

Month	Income	Expense
Oct-25	$50,173.71	$97,064.35
Nov-25	$65,392.47	$144,738.70
Dec-25	$3,518.49	$45,880.52
Jan-26	$195,851.04	$149,089.10
Feb-26	$29,672.44	$20,016.73
Mar-26	$135,065.59	$110,833.36
Apr-26	$3,060.38	$25,016.39
May-26	$20,459.36	$17,233.83
Jun-26	$3,334.79	$160,282.59
Jul-26	$90,776.20	$38,299.08
Aug-26	$12,368.35	$153,476.53
Sep-26	$164,148.78	$28,280.60
Oct-26	**$5,785.83**	**$62,333.01**



Account Balances

Month	Checking	Savings	Bldg Accts	LGIP
Oct-25	$15,413.54	$27,403.81	$48,107.23	$902,697.76
Nov-25	$16,715.40	$12,404.71	$22,926.10	$862,508.12
Dec-25	$11,676.67	$49,407.12	$23,376.56	$798,382.55
Jan-26	$19,423.12	$59,228.63	$20,683.57	$825,131.53
Feb-26	$18,802.00	$63,405.43	$20,688.30	$827,838.07
Mar-26	$19,686.20	$85,351.50	$20,764.42	$829,357.21
Apr-26	$12,564.63	$65,359.70	$20,475.43	$832,221.33
May-26	$16,832.20	$62,622.94	$19,910.03	$834,981.30
Jun-26	$22,608.73	$42,627.50	$20,438.68	$693,860.02
Jul-26	$102,172.56	$22,629.09	$10,992.15	$696,436.60
Aug-26	$52,508.61	$21,305.25	$15,397.34	$601,346.99
Sep-26	$39,853.50	$21,306.13	$162,515.37	$603,572.77
Oct-26	**$35,733.73**	**$51,308.10**	**$125,436.01**	**$555,583.86**



Director's Report of October 2026

	2026	2025
Library Use Statistics		
Items Circulated	1,467	1,201
MeLCat Loaned In	11	28
MeLCat Loaned Out	23	37
ILL Loaned In	268	246
ILL Loaned Out	936	997
Total Patrons	1,550	1,523
New Patrons	10	20
Renewed Patrons	19	22
Door Count	1,260	1,142
New Collection Items	131	153
Collection Total	22,867	24,751
Unique WiFi Users	48	42
Ancestry.com	n/a	98
Computer Users	30	23
OverDrive Electronic downloads	537	638
Hoopla	249	212
Kanopy Video Plays	8	2
Website Visits	159	126
Google Interactions	223	220
Programs		
Storytime	45	14
Genealogy	6	5
Book Clubs	12	8
Knitting night	n/a	5
Dungeons & Dragons	5	6
True Crime Story Time	7	n/a
Special Programs	30 (fungi, cryptids, turtles)	0
Total Participants	98	38

- Need to reach back out for quotes on snow removal/ landscaping for new building
- Need to check quotes for security system from TLN and possibly one other company
- Planning to meet with Decker Insurance this month for current renewal and discuss new building
- Making interior choices for new building

ADDISON TOWNSHIP PUBLIC LIBRARY - PUBLIC NOTICE
2027 MEETING DATES

Please take notice that the regular scheduled meetings for the Addison Township Public Library Board will be held at the Library, 1400 Rochester Rd., Leonard, MI 48367 or as posted.

Regular scheduled meetings 3rd Tuesday @ 7:00 p.m. (Unless otherwise posted)
January 19, 2027
February 16, 2027
March 16, 2027
April 20, 2027
May 18, 2027
June 15, 2027
July (no meeting)
August 17, 2027
September 21, 2027
October 19, 2027
November 16, 2027 (annual meeting)
December (no meeting)

(No regular scheduled meetings are held in July or December)

Special Meetings: A notice will be posted at the Addison Township Public Library and the Library Website at least 18 hours prior to a meeting. Draft minutes of each meeting will be available by request for public inspection and approved minutes are posted on the Library Website.

Addison Township Public Library will provide necessary reasonable auxiliary aids and services for these meetings. Individuals with disabilities requiring aid or services please contact the Library at 248-628-7180 or by writing the above address. Please allow sufficient time to have services available.