

**ADDISON TOWNSHIP PUBLIC LIBRARY BOARD**

**MEETING AGENDA Tuesday, June 16, 2026 @ 7:00 p.m.**

**Call to Order:**

**Board Members Present:**

**Pledge of Allegiance**

**Approval of Agenda:**

**Call to Audience:**

**Consent Agenda:**

- Approval of May 19, 2026 meeting minutes
- Approval of May 2026 bills and expenses as paid

**Financial Report:**

- 2025 Tax filing
- 2024 Tax filing penalty

**Director's Report:**

**Committee Reports:**

**New Building:**

- Progress update

**Public Information:**

**Policy:**

**Finance:**

**Capital:**

- Engraved bricks installed

**Interview Committee:**

- Candidate was nominated at the June 2, 2026 Special Meeting

**Communications:**

**Old Business:**

**New Business:** L-4029 form

**Public Forum:**

**Next Meeting:** August 18, 2026 @ 7:00 p.m. (unless otherwise posted)

**Adjournment:**

## ADDISON TOWNSHIP PUBLIC LIBRARY BOARD

### MEETING MINUTES Tuesday, May 19, 2026 @ 7:00 p.m.

**Call to Order:** The Library Board President called the meeting to order at 7:00 PM, in the Addison Township Public Library, 1400 Rochester Rd, Leonard, MI 48367

**Board Members Present:** J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes

**Pledge of Allegiance** Most in audience participated.

**Approval of Agenda:** J.Elsarelli moved to accept the agenda as presented, 2nd by J. Baldiga; all in favor, none opposed, motion carried.

**Call to Audience:** Linda Hodges informed the board that the Friends of the Library have created sub committees to discuss Flavor Fest. As part of the Friends, Linda will be talking to the Library Director to understand the library wishes so the Friends can focus their fundraising efforts.

#### **Consent Agenda:**

- Approval of April 21, 2026 meeting minutes
- Approval of April 2026 bills and expenses as paid
  - J. Elsarelli moved to accept the consent agenda as presented, 2nd by J. Newby; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes; all in favor, motion carried.

#### **Financial Report:**

- 2025 Tax filing

Extension has been filed for the 2025 tax filing. Accountant Dawn Lamsa was notified by the auditor that taxes would be filled by the May 19th board meeting. Have not yet received confirmation on 2025 tax filling.
- 2024 Tax filing penalty

No update has been provided to the Board or Library on the status of the 2024 tax filing penalty. Waiting on response from the auditor.

  - J. Baldiga will follow up with auditor on 2025 and 2024 tax filing topics.
  - J. Baldiga moved to accept and file the financial as presented and discussed, 2nd by W. Pack; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes; all in favor, motion carried.

#### **Director's Report:**

Director presented report with the following highlights,

- Library use statistics are looking good for april, nothing concerning or outstanding.
- Leonard Elementary 1st graders visited the library as a field trip on May 4th. 26 kids visited. Received field trip thank you note from kids.
- Summer reading starts May 30th. All programs and schedules are developed.

- Director completed GA University course “Payroll Administration for Libraries”.
- Submitted grant on May 8th to Southeast Michigan Rural Library Grant Program for developing an outdoor learning and community courtyard for our new library.
- W. Pack was contacted for a replacement for Paypal services. Board will be canceling current PayPal and do not see use for a new similar service at this time.
  
- J. Baldiga moved to file the directors report as presented, 2nd by A. Coulombe; all in favor, none opposed, motion carried.

**Committee Reports:**

**New Building:**

- Progress update
  - Exterior masonry complete on building
  - Fiber optic line has been installed from pole to building.
  - Drive approach and parking lot complete.
  - Mechanical, Electrical and Plumbing plans still waiting approval from Township. Southeast Commercial has been in conversations to get needed approvals.
  - Plumbing work is still in progress.
  - Planning well installation. Well permit re-submission was needed. Got new plans from civil engineer.
  - Construction of dumpster enclosure wall is in progress.

J. Elsarelli will set up a committee meeting to further discuss the new building sign (sign on the building).

**Public Information:** None

**Policy:** None

**Finance:** None

**Capital:** None

- Bricks sorted for column installation, 162 total bricks

PayPal that helped support donations to the new building will be shut down.

**Interview Committee:**

- Current vacant trustee nomination will be valid until November 2028

One application received. Committee will interview candidate and contact J. Elsarelli if a special meeting is needed before the regular June meeting.

**Communications:** None

**Old Business:** None

**New Business:** None

**Public Forum:** None

**Next Meeting:** June 16, 2026 @ 7:00 p.m. (unless otherwise posted)

**Adjournment:** J. Elsarelli moved to adjourn at 7:58pm., 2nd by J. Newby; all in favor, the meeting adjourned.

## **ADDISON TOWNSHIP PUBLIC LIBRARY BOARD**

### **SPECIAL MEETING MINUTES Tuesday, June 2, 2026 @ 6:00 p.m.**

**Call to Order:** The Library Board President called the meeting to order at 6:00 PM, in the Addison Township Public Library, 1400 Rochester Rd, Leonard, MI 48367

**Board Members Present:** J. Baldiga - Yes, A. Coulombe - No, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes

#### **Approval of Agenda:**

J. Baldiga moved to approve the agenda as presented., 2nd by Jessica Newby; all in favor, none opposed, motion carried

#### **Order of Business:**

- Applicant appointment to fill vacant Library Board Trustee position.

Board members reviewed the application submitted by Amber Chindress for the vacant Library Board Trustee position.

J. Baldiga moved to appoint Amber Chindress to fill the vacant Library Board Trustee position, 2nd by W. Pack; Discussion on the motion occurred,

Board members discussed Ms. Chindress's qualifications, including:

- Her experience as an English teacher in Romeo Community Schools.
- Her involvement in community activities.
- Her experience with policy development and research through the Teach Plus fellowship program.
- Her interest in serving the Addison Township community and assisting with library policy work.

Motion Roll Call: J. Baldiga - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes, 4-Yes, 0-No, motion carried unanimously.

**Next Meeting:** June 16th, 2026 unless otherwise noticed

**Adjournment:** J. Elsarelli moved to adjourn at 6:07pm., 2nd by J. Newby; all in favor, the meeting adjourned.

**Addison Township Public Library  
Expenses by Vendor Summary  
May 2026**

	<u>May 26</u>	
Accident Fund Insurance	18.00	Insurance Workers Comp
Adobe	21.19	Dues & Subscriptions
Amanda Figurski	100.00	Building Repairs & Maintenance
Amazon.com	315.78	Collection Dev/Supplies/Programming
Bank Paypal & Square Fees	24.91	Bank Paypal & Square Fees
Battery World	53.90	Building Repairs & Maintenance
Cintas	29.08	Building Repairs & Maintenance
Collaborative Summer Library Program	253.66	Programming
Dawn Elsarelli	15.05	Reimburse Programming
Dawn Lamsa CPA PLLC	900.00	Accountant
Demco	170.04	Supplies
DTE Energy	346.27	Utilities
Gerylann McBride2	204.63	Collection Develop & Programming
Ingram Library Service	788.93	Collection Development
Josh Hibdon	75.00	Programming
Kajawa	150.00	Building Repairs & Maintenance
Manny's Mall	1,600.00	Rent
Midwest Tape LLC (Hoopla)	573.77	Streaming Services
Payroll Expenses	8,885.32	Wages & Payroll Taxes
Prestige Storage	221.20	Rent
QuickBooks Payroll Service	920.08	Payroll Fee
Seven Ponds Nature Center	114.56	Programming
Shoreline Investment Services, Inc	59.95	Security/Fire Monitoring
Streamline	250.00	Website Support Design Develop
Suburban Library Cooperative	7.00	Supplies
The Library Network	101.72	Voip
U.S. Bank Equipment Finance	308.46	Printing & Reproduction
Woodlands Library Cooperative	30.00	Supplies
<b>TOTAL OPERATIONS</b>	<b><u>16,538.50</u></b>	
Oakland County Health Dept	401.58	Permits & Inspections
Oakland County Water Resources Comn	293.75	Permits & Inspections
<b>TOTAL NEW BUILDING FUND</b>	<b><u>695.33</u></b>	
<b>TOTAL</b>	<b><u>17,233.83</u></b>	

## Addison Township Public Library

## Balance Sheet

As of May 31, 2026

06/01/26

Accrual Basis

	<u>May 31, 26</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Local Gov. Invest. Pool	834,981.30
LGIP Fds Allocated New Bldg	-253,977.14
Oxford Checking-9518	16,832.20
Oxford Savings-1959	62,622.94
Petty Cash 1	214.59
<b>Total Checking/Savings</b>	<u>660,673.89</u>
<b>Total Current Assets</b>	<u>660,673.89</u>
<b>TOTAL ASSETS</b>	<b><u>660,673.89</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	-315.00
<b>Total Accounts Payable</b>	<u>-315.00</u>
<b>Other Current Liabilities</b>	
Accounts Payable Other	315.00
Payroll Liabilities	775.67
<b>Total Other Current Liabilities</b>	<u>1,090.67</u>
<b>Total Current Liabilities</b>	<u>775.67</u>
<b>Total Liabilities</b>	775.67
<b>Equity</b>	
Restricted Accesibility Grant	10,000.00
Fund Balance Unassigned	379,550.27
Net Income	270,347.95
<b>Total Equity</b>	<u>659,898.22</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>660,673.89</u></b>

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# Addison Township Public Library - New Building Fund

05/30/26

## Balance Sheet

Accrual Basis

As of May 31, 2026

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	<u>May 31, 26</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
New Building Fund Checking-7232	100.44
New Building Fund Savings-0180	19,809.59
LGIP Funds Alloc to New Bldg	253,977.14
<b>Total Checking/Savings</b>	<u>273,887.17</u>
<b>Total Current Assets</b>	<u>273,887.17</u>
<b>TOTAL ASSETS</b>	<b><u>273,887.17</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Assigned-New Bldg Fund Balance	648,611.64
Unrestricted Net Assets	-166,295.92
Net Income	-208,428.55
<b>Total Equity</b>	<u>273,887.17</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>273,887.17</u></b>

## Addison Township Public Library Transactions by Account

As of May 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>Local Gov. Invest. Pool</b>							832,221.33
Deposit	05/01/2026			Deposit	-SPLIT-	2,759.97	834,981.30
Total Local Gov. Invest. Pool						2,759.97	834,981.30
<b>LGIP Fds Allocated New Bldg</b>							-253,137.64
Deposit	05/01/2026			Deposit	Local Gov. Invest. Pool	-839.50	-253,977.14
Total LGIP Fds Allocated New Bldg						-839.50	-253,977.14
<b>Oxford Checking-9518</b>							12,564.63
Check	05/01/2026	DD4637	Amazon.com		Supplies	-29.99	12,534.64
Check	05/04/2026	DD4634	Amazon.com		Collection development	-39.91	12,494.73
Liability Che...	05/06/2026		QuickBooks Payroll Service	Created by Pa...	Direct Deposit Liabilities	-3,413.43	9,081.30
Paycheck	05/07/2026	DD9096	Annabelle R Meldrum	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9097	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9098	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9099	Emma C Corbeil	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9100	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9101	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9102	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9103	Laura P Johnson	Direct Deposit	-SPLIT-	0.00	9,081.30
Paycheck	05/07/2026	DD9104	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	9,081.30
Check	05/12/2026	DD4600	Kajawa		General Bldg Repairs & Maint	-150.00	8,931.30
Check	05/12/2026	DD4601	Woodlands Library Cooperative		Supplies	-30.00	8,901.30
Check	05/12/2026	DD4602	Midwest Tape LLC (Hoopla)		Streaming Services	-573.77	8,327.53
Check	05/12/2026	DD4603	The Library Network		Voip Telephone	-101.72	8,225.81
Check	05/12/2026	DD4604	DTE Energy		Utilities	-56.27	8,169.54
Check	05/12/2026	DD4605	Suburban Library Cooperative	106807	Supplies	-7.00	8,162.54
Check	05/12/2026	DD4606	Cintas		General Bldg Repairs & Maint	-14.54	8,148.00
Check	05/12/2026	DD4607	Streamline		Website Support Design Develop	-250.00	7,898.00
Check	05/12/2026	DD4608	U.S. Bank Equipment Finance		Printing and Reproduction	-308.46	7,589.54
Check	05/12/2026	DD4609	Amazon.com		Supplies	-23.39	7,566.15
Check	05/12/2026	DD4610	Manny's Mall		Rent	-1,600.00	5,966.15
Check	05/12/2026	DD4611	Dawn Lamsa CPA PLLC		Accountant	-900.00	5,066.15
Transfer	05/12/2026			Funds Transfer	Paypal Balance	101.55	5,167.70
Transfer	05/12/2026			Funds Transfer	Fund Balance-New Building Fund	-125.00	5,042.70
Check	05/13/2026	DD4626	Ingram Library Service		Collection development	-523.63	4,519.07
Check	05/13/2026	DD4635	Amazon.com		Collection development	-24.99	4,494.08
Check	05/16/2026	13122	Amanda Figurski		General Bldg Repairs & Maint	-100.00	4,394.08
Check	05/17/2026	13123	Josh Hibdon		Programming	-75.00	4,319.08
Transfer	05/18/2026			Funds Transfer	Oxford Savings-1959	20,000.00	24,319.08
Check	05/18/2026	DD4625	Adobe		Dues and Subscriptions	-21.19	24,297.89
Check	05/18/2026	DD4636	Amazon.com		Collection development	-44.91	24,252.98
Check	05/19/2026	13124	Seven Ponds Nature Center		Programming	-114.56	24,138.42
Check	05/19/2026	DD4615	DTE Energy		Utilities	-116.00	24,022.42
Check	05/19/2026	DD4616	DTE Energy		Utilities	-106.00	23,916.42
Check	05/19/2026	DD4617	DTE Energy		Utilities	-68.00	23,848.42
Check	05/19/2026	DD4618	Shoreline Investment Services, Inc		Security/Fire Monitoring	-59.95	23,788.47
Check	05/19/2026	DD4619	Accident Fund Insurance		Insurance	-18.00	23,770.47
Check	05/19/2026	DD4620	Demco		Supplies	-87.47	23,683.00
Check	05/19/2026	DD4621	QuickBooks Payroll Service		Quickbooks Fees	-920.00	22,762.92
Check	05/19/2026	DD4622	Collaborative Summer Library Pr...		Programming	-253.66	22,509.26
Check	05/19/2026	DD4623	Oakland County Health Services		Fund Balance-New Building Fund	-401.58	22,107.68
Check	05/19/2026	DD4624	Ingram Library Service		Collection development	-244.32	21,863.36
Deposit	05/19/2026			Deposit	Fund Balance-New Building Fund	401.58	22,264.94
Check	05/19/2026	DD4640	Amazon.com		Collection development	-21.16	22,243.78
Liability Che...	05/20/2026		QuickBooks Payroll Service	Created by Pa...	Direct Deposit Liabilities	-3,305.35	18,938.43
Paycheck	05/21/2026	DD9105	Annabelle R Meldrum	Direct Deposit	-SPLIT-	0.00	18,938.43
Paycheck	05/21/2026	DD9106	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	18,938.43
Paycheck	05/21/2026	DD9107	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	18,938.43
Paycheck	05/21/2026	DD9108	Emma C Corbeil	Direct Deposit	-SPLIT-	0.00	18,938.43
Paycheck	05/21/2026	DD9109	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	18,938.43
Paycheck	05/21/2026	DD9110	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	18,938.43
Paycheck	05/21/2026	DD9111	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	18,938.43
Paycheck	05/21/2026	DD9112	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	18,938.43
Check	05/21/2026	DD4632	Ingram Library Service		Collection development	-20.98	18,917.45
Check	05/22/2026	DD4630	Battery World		General Bldg Repairs & Maint	-53.90	18,863.55
Check	05/22/2026	DD4631	Demco		Supplies	-82.57	18,780.98
Check	05/22/2026	DD4633	Amazon.com		Programming	-78.24	18,702.74
Check	05/23/2026	DD4638	Amazon.com		Supplies	-15.79	18,686.95
Check	05/24/2026	DD4639	Amazon.com		Supplies	-29.05	18,657.90
Check	05/28/2026	DD4628	Prestige Storage		Storage Expense	-221.20	18,436.70
Deposit	05/28/2026			Deposit	Insurance Group Dividend	154.65	18,591.35
Check	05/29/2026	DD4641	Amazon.com		Collection development	-8.35	18,583.00
Check	05/30/2026	DD4629	Cintas		General Bldg Repairs & Maint	-14.54	18,568.46
Liability Che...	05/30/2026	E-pay	Oxford Bank	38-2567933 Q...	-SPLIT-	-1,774.32	16,794.14
Deposit	05/30/2026			Deposit	-SPLIT-	37.49	16,831.63
Deposit	05/31/2026			Deposit	Interest Income	0.57	16,832.20
Total Oxford Checking-9518						4,267.57	16,832.20
<b>Oxford Savings-1959</b>							65,359.70
Deposit	05/13/2026			Deposit	-SPLIT-	17,260.45	82,620.15
Transfer	05/18/2026			Funds Transfer	Oxford Checking-9518	-20,000.00	62,620.15
Deposit	05/31/2026			Deposit	Interest Income	2.79	62,622.94
Total Oxford Savings-1959						-2,736.76	62,622.94

## Addison Township Public Library Transactions by Account

As of May 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>Paypal Balance</b>							0.00
Transfer	05/12/2026			Funds Transfer	Oxford Checking-9518	-101.55	-101.55
Deposit	05/12/2026			Deposit	-SPLIT-	101.55	0.00
Total Paypal Balance						0.00	0.00
<b>Petty Cash 1</b>							322.22
Check	05/01/2026	216	Gerylann McBride2		Programming	-17.23	304.99
Check	05/01/2026	217	Gerylann McBride2		Programming	-34.13	270.86
Deposit	05/06/2026			Deposit	-SPLIT-	28.60	299.46
Check	05/07/2026	215	Gerylann McBride2		Collection development	-13.25	286.21
Deposit	05/19/2026			Deposit	-SPLIT-	48.25	334.46
Check	05/21/2026	218	Gerylann McBride2		-SPLIT-	-140.02	194.44
Check	05/21/2026	219	Dawn Elsarelli		Programming	-15.05	179.39
Deposit	05/30/2026			Deposit	-SPLIT-	35.20	214.59
Total Petty Cash 1						-107.63	214.59
<b>TOTAL</b>						<b>3,343.65</b>	<b>660,673.89</b>

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05/30/26

Accrual Basis

### Addison Township Public Library - New Building Fund

### Transactions by Account

As of May 31, 2026

Type	Date	Name	Memo	Amount	Balance
<b>New Building Fund Checking-7232</b>					94.19
Check	05/11/2026	Oakland County Water Resources Co...		-293.75	-199.56
Transfer	05/11/2026		Funds Transfer	300.00	100.44
Total New Building Fund Checking-7232				6.25	100.44
<b>New Building Fund Savings-0180</b>					20,381.24
Transfer	05/11/2026		Funds Transfer	-300.00	20,081.24
Deposit	05/12/2026		Deposit	125.00	20,206.24
General Jo...	05/19/2026	Oakland County Health Dept	reimb Well inspection	-401.58	19,804.66
Deposit	05/25/2026		Deposit	4.93	19,809.59
Total New Building Fund Savings-0180				-571.65	19,809.59
<b>LGIP Funds Alloc to New Bldg</b>					253,137.64
General Jo...	05/01/2026		To record allocated interest from LGIP	839.50	253,977.14
Total LGIP Funds Alloc to New Bldg				839.50	253,977.14
<b>TOTAL</b>				<b>274.10</b>	<b>273,887.17</b>

**Addison Township Public Library**  
**Profit & Loss Budget vs. Actual**  
 January through May 2026

	TOTAL			
	May 26	Jan - May 26	Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Direct Library Income	142.30	851.28	2,000.00	42.56%
Donations	8.70	83.39	500.00	16.68%
Insurance Group Dividend	154.65	154.65	100.00	154.65%
Interest Income	1,923.83	8,581.21	6,000.00	143.02%
Library Millage-Dedicated 1984	12,839.74	266,197.19	266,000.00	100.07%
Library Millage-Addtl 2024-33	4,420.71	100,001.80	100,000.00	100.0%
Penal fines	0.00	0.00	9,300.00	0.0%
State aid	0.00	0.00	6,700.00	0.0%
TLN Reimbursement (E-Rate)	0.00	2,791.19	2,600.00	107.35%
<b>Total Income</b>	<u>19,489.93</u>	<u>378,660.71</u>	<u>393,200.00</u>	<u>96.3%</u>
<b>Gross Profit</b>	19,489.93	378,660.71	393,200.00	96.3%
<b>Expense</b>				
Advertising/Marketing	0.00	0.00	3,000.00	0.0%
Bank, Paypal & Square Fees	24.91	115.68	300.00	38.56%
<b>Building Repair &amp; Maintenance</b>				
General Bldg Repairs & Maint	332.98	1,378.38	8,000.00	17.23%
Snow Removal	0.00	6,202.50	10,000.00	62.03%
<b>Total Building Repair &amp; Maintenance</b>	<u>332.98</u>	<u>7,580.88</u>	<u>18,000.00</u>	<u>42.12%</u>
Collection development	960.31	8,646.30	23,000.00	37.59%
Dues and Subscriptions	21.19	225.94	800.00	28.24%
Equipment & Furniture	0.00	682.06	26,000.00	2.62%
Insurance	18.00	882.00	11,000.00	8.02%
File Digitization	0.00	0.00	7,500.00	0.0%
Miscellaneous	0.00	6.72	500.00	1.34%
Payroll Expenses	8,885.32	44,438.23	158,000.00	28.13%
Printing and Reproduction	308.46	1,244.97	2,500.00	49.8%
<b>Professional Fees</b>				
Accountant	900.00	4,500.00	10,800.00	41.67%
Audit	0.00	0.00	4,000.00	0.0%
Legal Fees	0.00	0.00	4,500.00	0.0%
<b>Total Professional Fees</b>	<u>900.00</u>	<u>4,500.00</u>	<u>19,300.00</u>	<u>23.32%</u>
Programming	709.08	2,285.38	9,500.00	24.06%
Quickbooks Fees	920.08	1,164.94	3,000.00	38.83%
Rent	1,600.00	8,000.00	19,200.00	41.67%
Security/Fire Monitoring	59.95	419.75	1,000.00	41.98%
Staff development	0.00	1,801.50	3,000.00	60.05%
Streaming Services	573.77	2,362.04	9,000.00	26.25%
Storage Expense	221.20	1,059.40	2,200.00	48.16%
Supplies	305.26	1,239.73	6,000.00	20.66%

**Addison Township Public Library**  
**Profit & Loss Budget vs. Actual**  
 January through May 2026

	TOTAL			
	May 26	Jan - May 26	Budget	% of Budget
<b>The Library Network</b>				
Ancestry.com	0.00	1,598.00	1,700.00	94.0%
Delivery	0.00	0.00	1,500.00	0.0%
Download Destination	0.00	0.00	4,000.00	0.0%
Equipment	0.00	0.00	3,000.00	0.0%
Miscellaneous	0.00	0.00	1,000.00	0.0%
Shared Automation System	0.00	13,985.70	27,000.00	51.8%
Technology Services	0.00	0.00	1,000.00	0.0%
Telecommunications	0.00	2,198.20	7,500.00	29.31%
Voip Telephone	101.72	610.94	1,300.00	47.0%
<b>Total The Library Network</b>	<u>101.72</u>	<u>18,392.84</u>	<u>48,000.00</u>	<u>38.32%</u>
Utilities	346.27	2,514.40	8,000.00	31.43%
Website Support Design Develop	250.00	750.00	3,000.00	25.0%
<b>Total Expense</b>	<u>16,538.50</u>	<u>108,312.76</u>	<u>381,800.00</u>	<u>28.37%</u>
<b>Net Ordinary Income</b>	2,951.43	270,347.95	11,400.00	2,371.47%
<b>Other Income/Expense</b>				
Other Expense				
Contingency	0.00	0.00	11,400.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>11,400.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	0.00	-11,400.00	0.0%
<b>Net Income</b>	<u><u>2,951.43</u></u>	<u><u>270,347.95</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

**Addison Township Public Library - New Building Fund**  
**Profit & Loss Budget vs. Actual**  
 January through May 2026

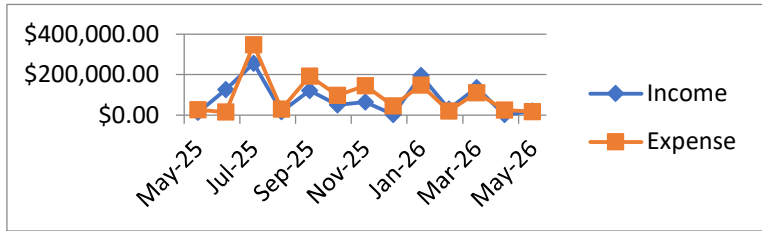
	<b>TOTAL</b>			
	<b>May 26</b>	<b>Jan - May 26</b>	<b>Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Brick Fundraiser	125.00	378.04	0.00	100.0%
Building Fund Donations	0.00	8.00	0.00	100.0%
Interest Income	844.43	5,062.06	5,000.00	101.24%
Performance Agreement Refund	0.00	0.00	169,746.00	0.0%
Prior Years Capital for Bldg	0.00	0.00	482,315.72	0.0%
<b>Total Income</b>	<b>969.43</b>	<b>5,448.10</b>	<b>657,061.72</b>	<b>0.83%</b>
<b>Expense</b>				
<b>General Project Costs</b>				
Construction Mgmt Fees	0.00	11,185.12	0.00	100.0%
Design & Engineering	0.00	0.00	3,885.00	0.0%
Miscellaneous Project Expenses	0.00	1,120.00	0.00	100.0%
Permits & Inspections	695.33	989.08	2,429.60	40.71%
<b>Total General Project Costs</b>	<b>695.33</b>	<b>13,294.20</b>	<b>6,314.60</b>	<b>210.53%</b>
<b>Site Development</b>				
Earthwork/Agg Base (Site Work)	0.00	38,292.60	70,139.10	54.6%
Pavement	0.00	0.00	175,000.00	0.0%
Sanitary Sewer (Septic)	0.00	1,799.00	1,799.00	100.0%
Demolition/Site Clearing	0.00	525.00	980.00	53.57%
Soil Erosion Sediment Ctrl-SESC	0.00	0.00	787.50	0.0%
Water Distribution (Well)	0.00	0.00	15,800.00	0.0%
<b>Total Site Development</b>	<b>0.00</b>	<b>40,616.60</b>	<b>264,505.60</b>	<b>15.36%</b>
<b>Building Construction</b>				
Acoustic Ceiling	0.00	0.00	17,900.00	0.0%
Building Insulation	0.00	0.00	21,008.00	0.0%
Concrete Flatwork	0.00	37,379.00	59,670.00	62.64%
Concrete Foundations	0.00	19,870.00	3,749.50	529.94%
Doors/Frames/Hardware	0.00	5,240.00	20,000.00	26.2%
Drywall	0.00	0.00	39,000.00	0.0%
Electrical	0.00	26,990.00	68,145.95	39.61%
Finish Carpentry	0.00	0.00	6,632.32	0.0%
Fire Extinguishers & Cabinets	0.00	0.00	300.00	0.0%
Flooring	0.00	0.00	24,000.00	0.0%
Hard Tile	0.00	0.00	14,000.00	0.0%
HVAC (Heating & Cooling)	0.00	0.00	67,950.00	0.0%
Lumber Package	0.00	0.00	42,970.73	0.0%
Masonry & Siding	0.00	13,481.85	98,113.64	13.74%
Millwork & Cabinets	0.00	0.00	15,000.00	0.0%
Painting	0.00	0.00	20,000.00	0.0%
Plumbing	0.00	0.00	50,900.00	0.0%
Roofing	0.00	0.00	19,678.00	0.0%
Rough Framing	0.00	17,660.00	41,130.72	42.94%

**Addison Township Public Library - New Building Fund**  
**Profit & Loss Budget vs. Actual**  
 January through May 2026

	TOTAL			
	May 26	Jan - May 26	Budget	% of Budget
Storefront Glass & Glazing	0.00	39,345.00	8,875.00	443.32%
Toilet & Partitions	0.00	0.00	8,800.00	0.0%
Windows	0.00	0.00	17,450.00	0.0%
<b>Total Building Construction</b>	<b>0.00</b>	<b>159,965.85</b>	<b>665,273.86</b>	<b>24.05%</b>
<b>Total Expense</b>	<b>695.33</b>	<b>213,876.65</b>	<b>936,094.06</b>	<b>22.85%</b>
<b>Net Ordinary Income</b>	<b>274.10</b>	<b>-208,428.55</b>	<b>-279,032.34</b>	<b>74.7%</b>
<b>Net Income</b>	<b>274.10</b>	<b>-208,428.55</b>	<b>-279,032.34</b>	<b>74.7%</b>

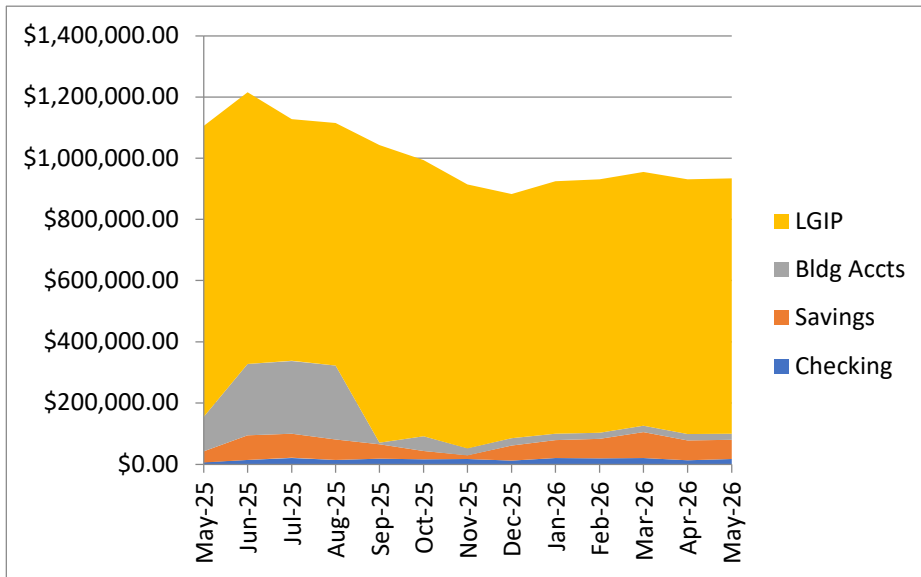
## May Income/Expense Snapshot (Operating and New Bldg Fd)

Month	Income	Expense
May-25	\$14,226.48	\$27,379.24
Jun-25	\$126,332.86	\$15,596.78
Jul-25	\$256,328.61	\$347,631.08
Aug-25	\$18,094.40	\$30,072.07
Sep-25	\$120,758.92	\$193,130.66
Oct-25	\$50,173.71	\$97,064.35
Nov-25	\$65,392.47	\$144,738.70
Dec-25	\$3,518.49	\$45,880.52
Jan-26	\$195,851.04	\$149,089.10
Feb-26	\$29,672.44	\$20,016.73
Mar-26	\$135,065.59	\$110,833.36
Apr-26	\$3,060.38	\$25,016.39
May-26	<b>\$20,459.36</b>	<b>\$17,233.83</b>



### Account Balances

Month	Checking	Savings	Bldg Accts	LGIP
May-25	\$6,017.11	\$35,805.76	\$113,256.00	\$950,771.99
Jun-25	\$13,483.83	\$80,807.41	\$232,778.87	\$888,769.80
Jul-25	\$20,898.63	\$78,071.87	\$238,484.01	\$789,903.01
Aug-25	\$13,695.38	\$67,399.71	\$241,238.38	\$792,621.37
Sep-25	\$17,954.28	\$47,401.82	\$5,107.01	\$972,422.90
Oct-25	\$15,413.54	\$27,403.81	\$48,107.23	\$902,697.76
Nov-25	\$16,715.40	\$12,404.71	\$22,926.10	\$862,508.12
Dec-25	\$11,676.67	\$49,407.12	\$23,376.56	\$798,382.55
Jan-26	\$19,423.12	\$59,228.63	\$20,683.57	\$825,131.53
Feb-26	\$18,802.00	\$63,405.43	\$20,688.30	\$827,838.07
Mar-26	\$19,686.20	\$85,351.50	\$20,764.42	\$829,357.21
Apr-26	\$12,564.63	\$65,359.70	\$20,475.43	\$832,221.33
May-26	<b>\$16,832.20</b>	<b>\$62,622.94</b>	<b>\$19,910.03</b>	<b>\$834,981.30</b>



## Director's Report of MAY 2026

	2026	2025
<b>Library Use Statistics</b>		
Items Circulated	1,311	1,404
MeLCat Loaned In	32	24
MeLCat Loaned Out	18	36
ILL Loaned In	264	289
ILL Loaned Out	818	970
Total Patrons	1,518	1,519
New Patrons	26	16
Renewed Patrons	41	21
Door Count	1,280	1,230
New Collection Items	146	89
Collection Total	22,951	25,348
Unique WiFi Users	56	61
Ancestry.com	117	113
Computer Users	25	23
OverDrive Electronic downloads	668	526
Hoopla	254	221
Kanopy Video Plays	3	7
Website Clicks	158	125
Google Interactions	248	207
<b>Programs</b>		
Storytime	22	35
Genealogy	3	7
Book Clubs	8	7
Knitting night	n/a	n/a
Dungeons & Dragons	5	7
Special Programs	38 (solar, fieldtrip, 7 ponds)	6
<b>Total Participants</b>	114	62

**Director Report:**

Parking lot paving all done!

Summer reading signups:

2026          2025

**Adults: 51    (46)**

**Teens: 23    (22)**

**Kids: 52     (55)**

Reptarium program drew in 96 patrons!

Official graduate of the Library Financial Management Certification Program

Will be working on employee evaluations to conduct in August

DocAccess -